

**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
WORK SHOP MEETING**

*Budget Review & Preliminary Proposed Budget
April 17, 2018*

The work session began at 5:04 p.m. with the following members present: Larry Jennis, Randy Cooper, Al Robinson, George Harris and David Bishop.

Chief Sousa stated that the preliminary proposed budget for 2018-2019 will be presented. Also, next month the board will have to adopt the resolution for the assessment rate. This presentation will be good as it will give some good alternatives as far as the assessment rates goes regarding the budget.

Administrative Assistant Kichar went over the mid-year budget. Currently all revenues are right in line for the year as well as expenses. We are right on target at 50% of budgeted amount for the year.

Battalion Chief Rigney then went over the preliminary proposed budget for 2018-2019 fiscal year. In doing the proposed budget staff worked it trying not to increase the assessment rate by using reserves. The personal income growth is 4.41%. In doing so however, we would probably have to go to 4% for next year. Chief Sousa stated that staff would prepare resolutions for next month's meeting for a zero increase and 2% increase for board to deliberate.

Meeting was adjourned at 5:59 p.m.

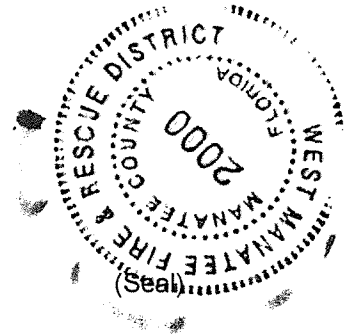


Chairman

/jk



Secretary



WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION

~~REGULAR MEETING~~
SPECIAL


Minutes of April 4, 2018
Administration Building

The meeting was called to order at 6:05 pm with the following members present: Larry Jennis, Al Robinson, Randy Cooper, George Harris and David Bishop. The Pledge of Allegiance and a moment of silence were followed by the administration of the oath to all present.


Chief Sousa reported that we have received a contract which has been reviewed by the district attorney as well as buyer's attorney. The contract is for \$1,675,000; deposit held in escrow which we already have of \$5,000 and within 15 days \$25,000. Buyer is Oasis School. The principal from the school Edna Bailey was present as well to talk about the school. Chief Sousa stated there would be a 60 day due diligence period and closing within 30 days of due diligence

Commissioner Robinson motioned to approve the contract and allow the Chairman the authority to sign and execute the contract; seconded by Commissioner Harris. Discussion followed. Commissioner Bishop inquired about net proceeds. Commissioner Cooper stated that the building has served its purpose. Commissioner Harris stated that it is important to know that we are retiring a note and thanked Commissioner Robinson. Discussion ended. Motioned passed unanimously.

ADJOURNMENT: Chairman Jennis adjourned the meeting at 6:16 pm.



Chairman



Secretary



**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of April 17, 2018
Administration Building*

The meeting was called to order at 6:03 pm with the following members present: Larry Jennis, George Harris, Al Robinson, Randy Cooper and David Bishop. The Pledge of Allegiance and a moment of silence were followed by the administration of the oath to all present. Chairman Jennis announced that anyone wishing to provide public comment on any of the agenda items should fill out a Comment Card located at the table by the door and hand them in to the Chief.

CHANGES TO AGENDA: None

PUBLIC COMMENTS: None

CONSENT AGENDA: Commissioner Harris stated he would like to pull the minutes for the April 4th Special Meeting for individual consideration from the consent agenda and with that motioned to approve the remaining consent agenda; seconded by Commissioner Robinson; motion passed with Commissioner Bishop abstaining vote as he was absent from that meeting.

COMMUNICATIONS: None

CARRIED FROM CONSENT AGENDA: Commissioner Harris stated that the only thing he needs changed is the heading of the minutes from regular to special meeting. With that change Commissioner Harris motioned to approve; seconded by Commissioner Robinson; motion passed unanimously.

OLD BUSINESS:

- A. *Administration Building Update:* Chief Sousa reported there is no update.
- B. *Non-ad Valorem Assessment Exemptions:* Chief Sousa reported there is no update.

NEW BUSINESS:

- A. *Sousa Employment Contract:* Chief Sousa stated that on the dais he provided a copy of his employment agreement between himself and the District that expires on April 30th. In the agreement there is a provision for extension. Also provided was the employment agreement extension for a period of three additional years. Only adjustments would be increase in base salary and vacation time. Also provided was a spreadsheet of the salaries of other Fire Chief's in Manatee County. Commissioner Harris stated that he would just like to hear that the Chief would like to stay. Commissioner Robinson asked how he came up with the \$112,000? Chief Sousa stated that it was his request and compared to other area Chief's. Commissioner Robinson stated that if the Chief's is happy he is happy. Commissioner Bishop stated that for a CEO we are getting a great value and reiterated that if the Chief is happy he is happy. Commissioner Robinson motioned to approve the contract extension; seconded by Commissioner Harris; motion passed unanimously.

CHIEF'S REPORT: Chief Sousa reported that this past weekend there was a fire at the West Coast Surf Shop in Holmes Beach. What stood out was the staff was very proactive and made sure that everyone got out safely. Battalion Chief Rigney stated that there were no injuries to anyone. The fire was quickly knocked down. It appeared to be electrical in nature. Chief Sousa reported that he will be bringing a lease for the church property to next months meeting. We are still in the due diligence period for this building. We also will be having the audit presentation at next months meeting. Also, the labor contract agreement expires September 30th. Once we get started we will need to schedule an executive session. Commissioner Bishop asked who are the representatives for this negotiation? Chief Sousa stated that the bargaining team will be Chief Kiernan, Chief Jasinski, Chief Rigney and Julie. Commissioner asked if we could inquire about adding 6 months onto the contract so we can have completed prior to figuring out the budget year. Chief Sousa stated we could propose that. We will schedule a executive session in July and do facilities workshop in June.


**WEST MANATEE FIRE & RESCUE DISTRICT COMMISSION
REGULAR MEETING**

*Minutes of April 17, 2018
Administration Building*


COMMISSIONER'S COMMENTS: Commissioner Cooper stated that Manatee County Chamber of Commerce is offering its Leadership Manatee applications. He encourages commissioner's and young officers to go. Commissioner Robinson asked if the furniture in the administration building is included in the sale. Chief Sousa stated it is not and that what we don't take, they would have the first right to purchase. Commissioner Bishop wanted to thank Julie and Ben for a great job at the workshop and thanked the Chief for staying for three more years.

NEXT MEETING: Tuesday, May 15, 2018 at 6:00 pm at the Administration Building.

ADJOURNMENT: Chairman Jennis adjourned the meeting at 6:22 pm; motioned by Commissioner Harris; seconded by Commissioner Robinson; motion passed unanimously.



Chairman



Secretary

(Seal)

